Standard Charter Order Form

1.	Letters Temporary Date: **(MM/DD/YY)**		
2.	Sponsoring Body:		
3.	Location of Chapter: **(City/State)**		
4.	Chapter Chairman:		
5.	Chapter Advisors:		
(List all Advisors names <u>EXACTLY</u> as they are to appear on the final Charter, use additional paper and attach to this form if necessary, All names and information on the finished charter are produced by a hand calligrapher and any discrepancies will be corrected and paid for by the party ordering the charter)			
6.	Charter Members:		
(List all Charter Members names <u>EXACTLY</u> as they are to appear on the final Charter, use additional paper and attach to this form if necessary, All names and information on the finished charter are produced by a hand calligrapher and any discrepancies will be corrected and paid for by the party ordering the charter)			
7.	Institution Date: **(MM/DD/YY)**		
8.	Chapter Name:		
9.	Order Date of Charter: **(MM/DD/YY)**		
10.	Grand Master:	***(DeMolay International will complete)***	
11.	City/State where Grand Master Resides:	***(DeMolay International will complete)***	
12.	New Charter Number:	***(DeMolay International will assign this number)***	
13.	Grand Secretary:	***(DeMolay International will complete)***	
14.	Grand Master:	***(DeMolay International will complete)***	
15.	Executive Officer Approval:		
FEE:	**$206.00**		